# Port of Ketchikan Dock Vendor Lease Program

The Port of Ketchikan Dock Vendor Lease Program provides an opportunity for local independent tour operators to reach potential customers as they disembark cruise ships.

#### TELL ME ABOUT THE BOOTHS

- 2 booths are available in 2025 with 1-year leases
- 6 foot x 5.5 foot aluminum booth provided
- Plus 6 foot area beyond perimeter (space avail)
- Vendors rotate booths on a weekly basis
- Leases run April 15 to October 31
- Vendors sell only tours, no other goods/services
- Vendors may sell and advertise only their own tours & those of two other operators who DO NOT participate in the lease program

## **Public Info Session**

Learn more about the program on Wed., January 15
@ 5:30pm
Ted Ferry Civic
Center



### HOW TO BID FOR A BOOTH

- Booths awarded through a sealed bid process.
- Minimum bid is \$30,000 for each season.
- Lease includes 5 payments beginning April 15, 2025.
- Pick-up a bid packet at City Clerk's office on January 6, 2025 or online at

#### Ketchikan.gov/bids.

 Completed bid packets due to the City Clerk by 10:00am on February 6, 2025.



### CITY OF KETCHIKAN

334 Front Street Ketchikan, AK 99901 www.ketchikan.gov Port: (907) 228-5632 Tourism: (907) 228-5611